

Enrollment Contract

RAINBOW DAYCARE CENTER, INC.
901 P STREET, SUITE 155-B
SACRAMENTO, CA 95814
(916) 448-5231

I hereby enroll _____ (Child) in RAINBOW DAYCARE CENTER, INC., hereinafter referred to as "RDC." The child's schedule shall be _____ for the entire duration of the child's enrollment at RDC unless otherwise agreed to by the Director of RDC. Any permanent changes to schedule should be submitted in writing to the Director of RDC thirty (30) days prior to the requested change. I understand that changes to schedule will be subject to the Director's approval and contingent upon whether space is available.

RDC is a parent-operated nonprofit childcare center. RDC will provide childcare to the Child, as more particularly described in the RDC Parent Handbook. I have received a copy of the RDC Parent Handbook and am responsible for complying with the terms and conditions of enrollment contained in it. Any conflict between the terms of the RDC Parent Handbook and this Enrollment Contract shall be resolved in favor of this Enrollment Contract.

PARTICIPATION

As a condition of enrollment, I agree to participate with fundraising and/or other activities for the prescribed number of hours per year as set forth in the RDC Parent Handbook (Parent Hours). If I do not meet the number of Parent Hours prescribed, I understand that, subject to the discretion of the RDC Board of Directors, I may be required to pay RDC for each Parent Hour that is lacking at a rate of \$10 per hour. For purposes of accounting, new, prorated, or carry-over Parent Hours shall be credited from the first day of July until June 30 of each year.

TUITION

I agree to pay tuition according to the RDC Parent Handbook and the RDC tuition rate structure. I understand that RDC may raise tuition rates at any time. Unless a financial emergency exists, RDC must provide thirty (30) days advance notice of any tuition increase. RDC is not required to provide any prior notice if the Child's care is funded at government-prescribed rates. In these cases, the effective date of a government rate change shall be considered the effective date for the change in tuition. I am responsible for the entire month's tuition, regardless of the child's actual attendance (sick days, vacations, holidays, etc.). I understand tuition is due and payable on the 1st day and not later than the 5th day of each month. If payment is not received by the 5th day of the month, a late fee will be assessed up to the 16th day of the month, after which nonpayment may result in my Child's enrollment being terminated. If my Child's tuition is being paid by a third party, I understand and agree that I am ultimately responsible for payment, including any balance owing, and that I will be subject to late fees if the third party does not pay.

If my tuition check is returned from the bank for insufficient funds, I agree to repay RDC their bank costs plus a \$25 fee. After the second returned check, I agree to pay tuition by cashier's check or money order by the 5th of every month until other arrangements are made with the RDC Director.

A non-refundable registration fee of \$50 and a materials fee of \$50 are due and payable by the first day of the Child's enrollment at RDC. I will give a minimum of 30 days written notice to the RDC Director before cancellation or changes in my child's enrollment, unless the RDC Director has agreed to alternative arrangements. If the required notice is not given, I forfeit my priority status as a returning

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parent if I decide to re-enroll my child at a future date. (Priority is explained in the RDC Parent Handbook.)

I understand that a thirty-day written notice is required before I withdraw the Child from RDC. If I provide the required 30-day written notice and if the Child’s withdrawal date does not fall on the last school day of the month, I understand that tuition for the partial month will be prorated according to the formula prescribed by RDC. If I withdraw my child and fail to provide the required 30-day written notice, I agree to pay RDC tuition for the remaining 30 days or any portion thereof.

HOURS

RDC hours are from 7:00 a.m. until 5:45 p.m. I am responsible for picking up my child no later than 5:45 p.m. In cases of delay, I will notify RDC by telephone, and I will pay RDC at a rate of \$5 flat for the first five minutes late, and \$2 per minute for each late minute thereafter. I will pay the late fee to the RDC Director prior to the child returning to RDC. Frequent tardiness in picking up a child may result in the Child’s enrollment being terminated. RDC will be open all year, Monday through Friday. RDC closes for all State holidays observed by State employees and teacher in-service days. RDC will provide a 30-day notice of a staff in-service day and any changes to the above schedule.

AUDITS AND INSPECTIONS BY THE STATE OF CALIFORNIA

I understand that the California Department of Social Services (DCC) is responsible for regulating childcare facilities, including RDC. As such, I understand that the DSS may, without my prior consent, interview the Child and inspect and audit child care records maintained at RDC that pertain to the Child. I further understand that the DSS has the authority to observe the physical condition of the Child, including conditions that could indicate abuse, neglect or inappropriate placement. Finally, I agree to provide RDC in a timely manner with immunization records, physician’s notes or other records required by DSS for a facility to have on file.

TERMINATION

RDC is committed to providing individualized attention and care to each child enrolled in the program. As a result, RDC may not be able to properly care for children with behavioral or other problems. If, in the opinion of the RDC Director, RDC is unable to properly care for such a child, I understand that the enrollment of the child will be terminated. I also understand that I may appeal RDC Director’s decision to the RDC Board of Directors.

SIGNATURES

I have read and agree to abide by the terms of this Enrollment Contract and the RDC Parent Handbook.

Parent / Guardian
Drivers License # _____

Date

Parent / Guardian
Drivers License # _____

Date

Approved for admission: _____
RDC Director

Date